

TECH FOR EVERYONE

Grades 3–5

IT Fundamentals

My Student Planner

A checklist of everything to complete for each chapter,
space to record your scores and reflections, and a tracker
to see your progress grow.

Name: _____

Welcome!

How to use this planner

- Each chapter has its own page listing **every activity to complete** and where to find it.
- Check the box when you finish, write the date, and record your score when you get it back. Your teacher initials the last column.
- Fill in the reflection lines -- they help you notice what you learned and what you still need help with.
- Use the **Progress Tracker** at the back: color one box for each finished activity. The **Scores** chart shows how your quizzes are going over time.
- Two versions of each quiz exist (A and B). Write the letter of the one you took next to your score.

My goals for this book

One thing I want to be able to do with technology by the end:

One habit I want to build (for example, saving my work, checking sources, using strong passwords):

My study plan

Days and times I will work on IT Fundamentals each week:

Chapter 1: Meet the Machine

Name: _____ Date: _____

Done	What I need to do	Date	My score	Teacher
☐	Read the chapter Textbook (tfereader.app or print)		✓	
☐	Exit Tickets (one per section) Bell Ringers and Exit Tickets		✓	
☐	Chapter Activity (all parts) Textbook + Activity Workbook (My Work)		___ / 4	
☐	Words to Know + Word Search Activity Workbook		✓	
☐	Show What You Know / Short Answer Activity Workbook		✓	
☐	Kahoot review game Kahoot (class)		✓	
☐	Chapter Quiz Quiz and Test Book		___ / 10	

Something I learned in this chapter

A question I still have, or something I need help with

How confident am I with this chapter?

- ☐ 1 Not yet
☐ 2 Getting there
☐ 3 Confident
☐ 4 I could teach it

Chapter 2: A Peek Inside the Case

Name: _____ Date: _____

Done	What I need to do	Date	My score	Teacher
☐	Read the chapter Textbook (tfereader.app or print)		✓	
☐	Exit Tickets (one per section) Bell Ringers and Exit Tickets		✓	
☐	Chapter Activity (all parts) Textbook + Activity Workbook (My Work)		___ / 4	
☐	Words to Know + Word Search Activity Workbook		✓	
☐	Show What You Know / Short Answer Activity Workbook		✓	
☐	Kahoot review game Kahoot (class)		✓	
☐	Chapter Quiz Quiz and Test Book		___ / 10	

Something I learned in this chapter

A question I still have, or something I need help with

How confident am I with this chapter?

- ☐ 1 Not yet
☐ 2 Getting there
☐ 3 Confident
☐ 4 I could teach it

Chapter 3: Computers That Talk

Name: _____ Date: _____

Done	What I need to do	Date	My score	Teacher
☐	Read the chapter Textbook (tfereader.app or print)		✓	
☐	Exit Tickets (one per section) Bell Ringers and Exit Tickets		✓	
☐	Chapter Activity (all parts) Textbook + Activity Workbook (My Work)		___ / 4	
☐	Words to Know + Word Search Activity Workbook		✓	
☐	Show What You Know / Short Answer Activity Workbook		✓	
☐	Kahoot review game Kahoot (class)		✓	
☐	Chapter Quiz Quiz and Test Book		___ / 10	

Something I learned in this chapter

A question I still have, or something I need help with

How confident am I with this chapter?

- ☐ 1 Not yet
☐ 2 Getting there
☐ 3 Confident
☐ 4 I could teach it

Chapter 4: Keeping Computers Healthy and Safe

Name: _____ Date: _____

Done	What I need to do	Date	My score	Teacher
☐	Read the chapter Textbook (tfereader.app or print)		✓	
☐	Exit Tickets (one per section) Bell Ringers and Exit Tickets		✓	
☐	Chapter Activity (all parts) Textbook + Activity Workbook (My Work)		___ / 4	
☐	Words to Know + Word Search Activity Workbook		✓	
☐	Show What You Know / Short Answer Activity Workbook		✓	
☐	Kahoot review game Kahoot (class)		✓	
☐	Chapter Quiz Quiz and Test Book		___ / 10	

Something I learned in this chapter

A question I still have, or something I need help with

How confident am I with this chapter?

- ☐ 1 Not yet
☐ 2 Getting there
☐ 3 Confident
☐ 4 I could teach it

Chapter 5: Be a Fix-It Detective

Name: _____ Date: _____

Done	What I need to do	Date	My score	Teacher
☐	Read the chapter Textbook (tfereader.app or print)		✓	
☐	Exit Tickets (one per section) Bell Ringers and Exit Tickets		✓	
☐	Chapter Activity (all parts) Textbook + Activity Workbook (My Work)		___ / 4	
☐	Words to Know + Word Search Activity Workbook		✓	
☐	Show What You Know / Short Answer Activity Workbook		✓	
☐	Kahoot review game Kahoot (class)		✓	
☐	Chapter Quiz Quiz and Test Book		___ / 10	

Something I learned in this chapter

A question I still have, or something I need help with

How confident am I with this chapter?

- ☐ 1 Not yet
☐ 2 Getting there
☐ 3 Confident
☐ 4 I could teach it

End of Book

Name: _____ Date: _____

Finish the book

Done	What I need to do	Date	My score	Teacher
☐	End-of-Book Test (Form A or B) Quiz and Test Book		____ / 20	

What I can do now

Check every sentence that is true for you now.

- ☐ I can name four kinds of computers and what each is best at.
- ☐ I can explain input, processing, and output with an example.
- ☐ I can explain that the CPU is the brain that follows instructions super fast.
- ☐ I can explain that a bit is an on-or-off switch, and eight bits make a byte.
- ☐ I can explain that a network is computers connected so they can share.
- ☐ I can compare wired and wireless connections.
- ☐ I can explain what an update is and why devices ask to restart.
- ☐ I can explain authentication and why permissions are different for different people.
- ☐ I can explain what it means to troubleshoot.
- ☐ I can list the five detective steps: describe, guess, test one thing, check, ask for help.

Looking back: what changed in how I use technology?

My Progress Tracker

Name: _____ Date: _____

Color in a box every time you finish an activity. A full row means the chapter is done!

Chapter	Read chapter	Exit tickets	Activity	Vocabulary	Review	Kahoot	Chapter Quiz
Ch 1: Meet the Machine							
Ch 2: A Peek Inside the Case							
Ch 3: Computers That Talk							
Ch 4: Keeping Computers Healthy and Safe							
Ch 5: Be a Fix-It Detective							
End of book	End-of-Book Test						

My scores

After each Chapter Quiz, color the boxes from the bottom up to your score (out of 10). Taller bars mean you are growing!

10					
9					
8					
7					
6					
5					
4					
3					
2					
1					
	Ch 1	Ch 2	Ch 3	Ch 4	Ch 5

